

BOGOTA BOARD OF EDUCATION
BOGOTA, NEW JERSEY
REGULAR MEETING
May 21, 2019
Bogota Jr./Sr. High School Cafeteria

CALL TO ORDER by Mrs. Kohles, Board President at 7:00 p.m.

FLAG SALUTE

OPEN PUBLIC MEETING ANNOUNCEMENT

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, the Bogota Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Bogota Borough Hall, communicated by letter to The Record, filed with the Clerk of the Borough of Bogota and posted on the Bogota Board of Education website.

ROLL CALL by Mr. Irfan Evcil, Board Secretary

Members Present: Mr. Connors, Mrs. Lewis, Mrs. Miller, Mr. Moore, Mr. Severino and Mrs. Kohles.

Members Absent: Mr. McHale, Mrs. VanBuren and Ms. Montgomery.

Also Present: Mr. Damian Kennedy Superintendent, Mr. Evcil, SBA/BS, Nathanya Simon, Board Attorney, Elizabeth Ruiz Assistant BS. Student Council Representative Angelie Jaipersaud.

Absent: None.

HEARING OF CITIZENS ON AGENDA ITEMS ONLY

Mr. Severino moved, seconded by Mr. Moore, a motion to open the meeting for public comments on agenda items only. Motion unanimously approved by voice call vote.

None.

Mr. Moore moved, seconded by Mr. Severino, a motion to close the meeting for public comments on agenda items only. Motion unanimously approved by voice call vote.

Superintendent's Report

Mr. Kennedy informed the following items:

-There are two Addendums, first is Mr. Evcil's contract that was approved by County office yesterday. It is the same contract as last year with a 3% raise based off of what the teachers and administrators are getting, I thought it was fair for the hard work that he does. Also, we got clearance for room, we would like to build a little room in our wellness center. When they are

doing individual counseling, we will be able to have the intern in there and also give group counseling as well, so way we won't be limited just to one person being.

-We will be acknowledging all teachers of the year and retirees at the June 18th Board meeting.

-Reminder May 24th is single session and June 4th schools are closed that was the calendar change.

-Mr. Severino has been serving on the Board of Education for 25 years and we would like to acknowledge in appreciation for service and dedication for the past 25 years.

MINUTES

Approval of the following minutes as submitted by the School Business Administrator/Board Secretary:

April 23, 2019 Work Session/Action Meeting – Open

April 23, 2019 Work Session/Action Meeting – Closed

April 30, 2019 Regular Meeting – Open

April 30, 2019 Regular Meeting - Closed

Mrs. Miller moved, seconded by Mr. Connors a motion for the approval of the minutes as submitted for the **April 23, 2019 Work Session/Action Meeting-Open, April 23, 2019 Work Session/Action Meeting-Closed, April 30, 2019 Regular Meeting-Open, April 30, 2019 Regular Meeting-Closed**, on a roll call vote, Mr. Connors, Mrs. Lewis, Mrs. Miller, Mr. Severino, Mrs. Kohles voted yes. Mr. Moore voted yes on all except recused on **April 23, 2019 Regular Meeting-Open and April 23, 2019 Regular Meeting-Closed**. Motion Carried.

Consent Agenda Resolutions

Policy 5-21-19-01, 5-21-19-02

Education 5-21-19-03, 5-21-19-04, 5-21-19-05, 5-21-19-06, 5-21-19-07, 5-21-19-08, 5-21-19-09, 5-21-19-10, 5-21-19-11, 5-21-19-12, 5-21-19-13, 5-21-19-14, 5-21-19-15, 5-21-19-16, 5-21-19-17

Personnel 5-21-19-19, 5-21-19-20, 5-21-19-21, 5-21-19-22, 5-21-19-23, 5-21-19-24, 5-21-19-25, 5-21-19-26, 5-21-19-27

POLICY

Second Reading and Adoption of Policy #2416 Programs for Pregnant Students

5-21-19-01 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the second reading and adoption of Policy 2416 Programs for Pregnant Students
(M) (Revised).

Second Reading and Adoption of Policy #5752 Marital Status and Pregnancy

5-21-19-02 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the second reading and adoption of Policy 5752 Marital Status and Pregnancy
(M) (Revised).

Mr. Connors moved, seconded by Mr. Severino a motion for the approval of agenda items **5-21-19-01 and 5-21-19-02**. On a roll call vote Mr. Connors, Mrs. Lewis, Mrs. Miller, Mr. Moore, Mr. Severino and Mrs. Kohles voted yes. Motion Carried.

EDUCATION

Approval of Professional Conferences

5-21-19-03 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies the following professional conferences (pending fund availability).

Name	Description	Location	Date	Amount
Katherine Sura	Handle with Care Instructor Recertification Program	Newton, NJ	5/30/19	\$450 + mileage

Rescind Placement

5-21-19-04 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board rescinds the placement of Student #25191 at Academy 360.

Approval of Out of District Placement

5-21-19-05 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies the placement of Student #25191 at Bancroft School at a contracted rate of \$13,414.12 for the remainder of the 2018/2019 school year.

Approval of 1:1 Aide

5-21-19-06 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies a 1:1 aide for Student #25191 at Bancroft School at a contracted rate of \$6,912 for the remainder of the 2018/2019 school year.

Approval of 1:1 Aide

5-21-19-07 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies a 1:1 aide for Student #25891 attending Ridgefield Park Public Schools Autism Program at a contracted rate of \$5,600.16 for the remainder of the 2018/2019 school year.

Rescind Placement

5-21-19-08 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board rescinds the placement of Student #10269 at Lakeview Learning Center effective May 3, 2019.

Approval of Out of District Placement

5-21-19-09 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies the placement of Student #10269 at High Point School of Bergen County at a contracted rate of \$9,838.83 for the remainder of the 2018/2019 school year.

Revision to Resolution for Out of District Placement

5-21-19-10 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the revision to Resolution #4-30-19-25 approving the

placement of Student #10868 at **Windsor Prep High School** a contracted rate of \$17,105.36 for the remainder of the 2018/2019 school year.

Approval of Educational Instruction Services

5-21-19-11 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies Learn Well to provide educational instruction services to Student #27551 while student is hospitalized at a rate of \$47 per hour.

Approval of Educational Instruction Services

5-21-19-12 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies Learn Well to provide educational instruction services to Student #27569 while student is hospitalized at a rate of \$47 per hour.

Approval of Safety Patrol After School Activity

5-21-19-13 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the 6th grade Safety Patrol Students to participate in an after school activity at the Bogota Swim Club. The event will take place on Monday, June 17, 2019 at 1:15 – 3:15 pm. The rain date will be Tuesday, June 18, 2019. The trip will be chaperoned by Steve Hodge, Pat Candelaria and Safety Patrol advisors.

Approval of HIB

5-21-19-14 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the following harassment, intimidation, and bullying findings:

School	Incident	Description	Consequences/Intervention
Jr./Sr. High School	18-19 #11	Intentional (without hate speech) designed to harass, intimidate, or bully	Suggested counseling Make sure students are seated away from each other in class.
Steen School	18-19 #2	Intentional (without hate speech) designed to harass, intimidate, or bully	Engaging in counseling through the guidance/special services program. Detention In School Suspension

Approval of Required In-Service Preschool Professional Development and Professional Services contract

5-21-19-15 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the in-service professional development workshops on August 20-21, 2019 for all preschool staff on the state mandated Creative Curriculum and Teaching Strategies Gold Performance Assessments,

BE IT FURTHER RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves to award contract with Teaching Strategies LLC. to provide these professional development services in the amount of \$9,900. This required professional development will be funded by preschool aid monies.

Creation of New Position

5-21-19-16 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the creation of the stipend position Curriculum Development Team, comprised of six (6) staff members at a stipend rate of \$2000 each.

Approval of Job Description

5-21-19-17 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the job description for the position of Curriculum Developer.

Mr. Severino moved, seconded by Mrs. Lewis a motion for the approval of agenda items **5-21-19-03 and 5-21-19-17**. On a roll call vote Mr. Connors, Mrs. Lewis, Mrs. Miller, Mr. Moore, Mr. Severino and Mrs. Kohles voted yes. Motion Carried.

Approval of Student Teacher

5-21-19-18 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the amendment to Resolution #2-26-19-20 for additional days for Carly Edelman a Fairleigh Dickinson University student to complete her student teaching requirement at Bogota Jr./Sr. High School from May 22, 2019 through the end of the school year.

Mr. Connors moved, seconded by Mrs. Lewis a motion for the approval of agenda items **5-21-19-18**. On a roll call vote Mr. Connors, Mrs. Lewis, Mrs. Miller, Mr. Moore, Mr. Severino and Mrs. Kohles voted yes. Motion Carried.

PERSONNEL

All personnel appointments are contingent upon receipt of an affirmative criminal history record check and the holding of proper certification.

Accept Retirement Resignation

5-21-19-19 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board accepts with regret the resignation due to retirement of **Patricia Miraldi**, 1st Grade Teacher at Bixby School effective July 1, 2019.

Rescind Appointment

5-21-19-20 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board rescinds the appointment of **Patricia Miraldi** as a Title I Kindergarten teachers for the summer school program 2019.

Approval of Summer School Teachers

5-21-19-21 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the revision to resolution #4-30-19-40 appointing Title I teachers for the summer school program 2019 at a salary of \$40 per hour. To be paid through Title I funding. As follows:

Frank Passaretti – Kindergarten
Jamie D'Ademo – 1st Grade

Approval of Special Education Summer School Teacher

5-21-19-22 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the revision to resolution 4-30-19-41 appointing teachers for the special education summer school program 2019 at a salary of \$40 per hour. As follows:

Maria Castillo – Pre-K Teacher

Appointment of Aides for the Special Education Summer School Program

5-21-19-23 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board rescind the appointment of **Veronica Trujillo** as a teacher aide and **Brenda Arroyo** as substitute aide for the Special Education Summer School Program

BE IT FURTHER RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves **Brenda Arroyo** as a teacher aide for the Special Education Summer School Program at a rate of \$15 per hour.

Appointment of Bus Aides for the Special Education Summer School Program

5-21-19-24 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of bus aides for the Special Education Summer School Program as follows:

Jessica D'Esposito
Lidia Sadek

Approval of Teachers to work in the Summer for IEP Meetings

5-21-19-25 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves **Brittany Yodice** to be on call for the Supervisor of Pupil Personnel Services to participate in IEP meetings during July and August 2019 at the BEA contracted rate of \$40 per hour:

Approval of Sick Bank Days

5-21-19-26 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the use of 10 sick bank days if needed for Staff # 1271 as a one time offer to care for her sick child.

Appointment of Substitute Custodial/Maintenance Worker

5-21-19-27 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of **Eliezer Negron** as a substitute custodial /maintenance worker at a salary of \$17 per hour for the remainder 2018/2019 school year.

Mr. Severino asked about agenda item **5-21-19-26**, asked if this is the first time that we have done this. Also, asked if this person used up all of their personal days.

Mr. Kennedy responded that 10 years ago this was done. The BEA supports this unique circumstance and that it is a one-time deal. Also, yes the person has used up all available days.

Mr. Severino moved, seconded by Mrs. Lewis a motion for the approval of agenda items **5-21-19-19 and 5-21-19-27**. On a roll call vote Mr. Connors, Mrs. Lewis, Mrs. Miller, Mr. Moore, Mr. Severino and Mrs. Kohles voted yes. Motion Carried.

Appointment of Tenured Teacher Staff

5-21-19-28 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of tenured teaching staff members for the 2019/2020 school year, as follows:

ZACCONE	HEIDI	BA	Step 10	65,100.00
ZAYAS-BAZAN	DIANA	BA	Step 10	65,100.00
ZEBROWSKI	DANA	MA+30	Step 10	79,100.00

Appointment of Accounts Payable Clerk

5-21-19-29 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the appointment of Carla Cespedes, Central Office Support Staff as an Accounts Payable Clerk at a salary of \$55,000 for the 2019/2020 school year.

Mr. Connors moved, seconded by Mrs. Lewis a motion for the approval of agenda items **5-21-19-28 and 5-21-19-29**. On a roll call vote Mr. Connors, Mrs. Lewis, Mrs. Miller, Mr. Moore, Mr. Severino and Mrs. Kohles voted yes. Motion Carried.

FINANCE

Approval of Bill List

5-21-19-30 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the payment of bills in the amount of \$826,716.79 dated May 21, 2019 as per the attached, which will become part of this resolution.

Approval of Budgetary Line Item Expenditure

5-21-19-31 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, pursuant to N.J.A.C. 6A:23-2.11(C1), that, as of, April 30, 2019 no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23-2.11(C3), no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(B), and that sufficient funds are available to meet the district's fiscal obligations for the remainder of the fiscal year.

Approval of Payroll Transfer

5-21-19-32 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves/ratifies the payroll and fund transfer for the month of April 2019 in the amount of \$1,181,474.86 dated April 30, 2019 as attached, which shall be made a part of this resolution.

Approval of Report of the Secretary

5-21-19-33 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools the Board approves the Report of the Secretary for the month of April 2019 as attached, which shall be made a part of this resolution.

Approval of Report of the Treasurer

5-21-19-34 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools the Board approves the Report of the Treasurer for the month of April 2019 as attached, which shall be made a part of this resolution.

Approval of NJSIAA

5-21-19-35 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the NJSIAA membership annual dues in the amount of \$2,150 for the 2019/2020 school year.

Approval of Strauss Esmay Proposal

5-21-19-36 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves a proposal from Strauss Esmay Associates to update the District's Bylaw, Policy & Regulation Manuals in order to be compliant with statutes, codes and monitoring requirements, at a one time fee of \$5000.

Acceptance of Lowe's Toolbox for Education Grant Money

5-21-19-37 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board accepts the Lowe's Toolbox for Education Grant for the Bogota Jr./Sr. High School Garden Club in the amount of \$3,300.

Approval of CSI

5-21-19-38 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the renewal contract for the proprietary CSI software and support for the 2018/2019 school year as follows:

Human Resource Web Based Portal	\$ 38
Monthly Cloud Access	\$ 300
Budgetary Accounting Module	\$ 218
Site Based Maintenance User License	\$ 64
Human Resources Model with H&E	\$ 202
Position Control and Employee Benefits	\$ 39
Payroll Module	\$ 166
Total Monthly Support Fee	\$1,027
Total Annual Support Fee	\$12,324

Approval of Phoenix Advisors

5-21-19-39 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves continuing disclosure agent services contract renewal with Phoenix Advisors, LLC. for the 2019/2020 school year at an annual amount of \$1,000.

Approval of Educational Data Services

5-21-19-40 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Board approves the renewal of cooperative licensing and maintenance fees in the amount of \$6,370 and the renewal of cooperative skilled trades, compliances services and ancillary bids in the amount of \$1,990 to Educational Data Services, Inc. for the 2019-2020 school year.

Approval of Medical Insurance Renewals for 2019-2020

5-21-19-41 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Bogota Board of Education approve the Horizon Blue Cross and Blue Shield of New Jersey (HBCBS-NJ) Direct Access 15, Direct Access 2035 and High Deductible Health Plan medical plans for the 2019-2020 school year. Rates are effective July 1, 2019 through June 30, 2020.

MEDICAL

Program: Direct Access 15	Horizon Monthly Renewal Rates
Single	\$1,283.52
Parent/Child(ren) (P&C)	\$2,117.82
Couple (2 Adults)	\$2,567.08
Family	\$3,401.32

Program: Direct Access 2035	Horizon Monthly Renewal Rates
Single	\$1,019.51
Parent/Child(ren) (P&C)	\$1,682.17
Couple (2 Adults)	\$2,039.00
Family	\$2,701.68

Program: High Deductible Health Plan	Horizon Monthly Renewal Rates
Single	\$898.46
Parent/Child(ren) (P&C)	\$1,482.50
Couple (2 Adults)	\$1,796.97
Family	\$2,380.93

Approval of Delta Dental Insurance Renewal for 2019-2020

5-21-19-42 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, the Bogota Board of Education approve the Delta Dental Insurance Renewal for the 2019-2020 school year. Rates are effective July 1, 2019 through June 30, 2020.

Program: Delta Dental	Delta Dental Monthly Renewal Rates
1 Party	\$35.32
2 Party	\$62.45
3 Party	\$100.74

Approval of Vision Insurance Renewal for 2019-2020

5-21-19-43 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools, that the Bogota Board of Education approve the VSP vision plan for the 2019-2020 school year. Rates are effective July 1, 2019 through June 30, 2020.

Program: Vision Care (VSP)	Vision Monthly Renewal Rates
Super/Composite	\$ 27.28

Mr. Connors moved, seconded by Mrs. Lewis a motion for the approval of agenda items **5-21-19-30 and 5-21-19-43**. On a roll call vote Mr. Connors, Mrs. Lewis, Mrs. Miller, Mr. Moore, and Mrs. Kohles voted yes. Mr. Severino voted yes on all except recused on **5-21-19-30** on check # 23524. Motion Carried.

ADDENDUM

PERSONNEL

Approval of School Business Administrator Contract

5-21-19-44 BE IT RESOLVED, that, upon the recommendation of the Superintendent of Schools the Board approves the employment contract for Irfan Evcil, School Business Administrator/Board Secretary as approved by the Executive County Superintendent for a period commencing on July 1, 2019 through June 30, 2020.

Mr. Connors moved, seconded by Mr. Moore a motion for the approval of agenda item **5-21-19-44**. On a roll call vote Mr. Connors, Mrs. Lewis, Mrs. Miller, Mr. Moore, Mr. Severino and Mrs. Kohles voted yes. Motion Carried.

FINANCE

Approval of Submission of "Other Capital Project"

5-21-19-45 BE IT RESOLVED, that the Board of Education of the Bogota School District in the county of Bergen, hereby approves the submission of the following "Other Capital Project" to the Department of Education for review and approval and for amendment to the Long Range Facilities Plan. It is further understood that the District is not seeking funding at the current time for this project:

School	Project	DOE Project #
Bogota Jr./Sr. High School	High School Classroom Renovation	0440-020-19-1000

Mr. Severino moved, seconded by Mr. Connors a motion for the approval of agenda item **5-21-19-45**. On a roll call vote Mr. Connors, Mrs. Lewis, Mrs. Miller, Mr. Moore, Mr. Severino and Mrs. Kohles voted yes. Motion Carried.

COMMITTEE REPORTS

-Mr. Severino reported that they had a Negotiations meeting the BEA, although the contract goes for another year, they met for the first time and things are going well. They will probably meet again in September.

-Mr. Connors reported on Education, Bergen Community College for possibilities of dual enrollment, college credits in high school. Also discussed subs and aides; and the new high school schedule for 2020-2021.

OLD BUSINESS

None.

NEW BUSINESS

None.

HEARING OF PUBLIC

Mr. Severino moved, seconded by Mr. Connors, a motion to open the meeting in public session. Motion unanimously approved by a voice call vote.

None.

Mr. Severino moved, seconded by Mr. Connors, a motion to close the meeting in public session. Motion unanimously approved by a voice call vote.

EXECUTIVE SESSION

WHEREAS, C.231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances; and

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session:

NOW, THEREFORE BE IT RESOLVED, by the Bogota Board of Education, that:

1. It does hereby determine that it is necessary to meet in Executive Session on May 21, 2019, at 7:15 p.m. to discuss matters involving personnel and property.
2. That the matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

ACTION MAY OR MAY NOT BE TAKEN UPON RETURN FROM EXECUTIVE SESSION

Mr. Severino moved seconded by Mrs. Lewis a motion for closed session discussion. Motion unanimously approved by a voice call vote at 7:15 p.m.

Mr. Connors moved, seconded by Mr. Severino, a motion to open the meeting in public session. Motion unanimously approved by a voice call vote 7:35 p.m.

ADJOURNMENT

Mr. Connors moved, seconded by Mr. Severino a motion for adjournment of the meeting at 7:36 p.m. Motion unanimously approved by a voice call vote.

Respectfully submitted,


Irfan Evcil
Board Secretary